



تأشيرة عمل

Work Visa

The sponsor in Saudi Arabia must apply for a visa authorization through the Saudi Ministry of Foreign Affairs. Once the request is granted, the Ministry of foreign Affairs will send the authorization directly to the Consulate. Your sponsor must provide you with the authorization copy.

REQUIREMENTS

- 1- A completed visa application form.
- 2- Original passport valid for at least six months from the travel date, the passport must have two side by side empty pages.
- 3- Two recent photograph (4 cm x 6 cm) with white background.
- 4- Visa fees.
- 5- non-Canadian applicants must submit a valid permanent residency card, (Send ORIGINAL). If you don't wish to submit original then you have to get it stamped from the Lawyer & Canadian Foreign Affairs in Ottawa, which may take some time.
- 6- Copy of confirmed reservation into and out of the Kingdom. **DO NOT PURCHASE ANY FLIGHT TICKETS TILL THE VISA IS ISSUED.**
- 7- A copy of the Visa Authorization slip or Approval from Saudi Foreign Affairs.
- 8- TAFWEED, which is an electronic letter of sponsorship. Please make sure the name of the applicant is mentioned on the Tafweed. Also, the the Job Offred by the Saudi Company must be the same as the Degree/Diploma that you submit, also Attach a copy of the Saudi Company's registration certificate to the tafweed.
- 9- A copy of a signed work contract **STAMPED BY THE SAUDI MINISTRY OF FOREIGN AFFAIRS.**
- 10- 2 COPIES ONLY of the following: (one set for the consulate section, and one for your records)



a. Canadian Degree/Diploma, **MUST BE STAMPED BY THE LAWYER, CANADIAN FOREIGN AFFAIRS & SAUDI CULTURAL BUREAU.** Foreign degrees must be stamped from the embassy of Saudi Arabia in the country of issue.

b. TWO Letters of experience from a previous employer

c- Complete copy of the CV application form

11- Medical report: Original copy stamped by the college of physicians. Attach to the medical report a copy of all medical test results arranged in the following order HEP B / HEP C / VFRL / HIV etc...

12- Police certificate: Original copy

13- A statement of religion or proof to that extent

14- Please note that age of employment in the Kingdom must be over the age of 22.

15- Visa validity is 3 months from date of issue.

Please make sure to complete all requirements as requested by the agent, if you do not provide the requested documents, chances are the file can be sent back by the embassy.

Notes:

- Additional documents may be requested by the Embassy & additional charges of \$50 may apply for courier if the file is sent back, although the agent will make sure the file is complete before it's sent to the Embassy.
- Please provide CLEAR copies of the requested documents, Preferably Color Scanned.
- The Agent is NOT responsible for any changes in the New covid Travel Restrictions, if any, please ask us and we will try and inform and guide you as to best of our knowledge.
- Visa fees are NON Refundable, however only \$80 USD may be refunded in some cases if God Forbid and the visa is not issued for any reason by the Embassy.
- Visitors should not overstay the time granted on visa and do not grant the applicant the right to work or to reside in Kingdom of Saudi Arabia
- Visitors to the Kingdom must abide by the country's Islamic laws and regulations and respect its society's values and traditions.
- The Kingdom of Saudi Arabia's laws against drug trafficking are strictly enforced. Violators are subject to severe punishment, which may include the death penalty.